# Southampton HOA

## ARC Checklist

Please include all of the following when submitting an application

**Name:** _____    **Address:** _____

**Phone:** _____    **Email:** _____

**Painting:**
- _ Complete ARC Application
- _ Pictures of existing conditions to be altered, changed and/or modified
- _ Color schemes/ Paint codes and samples: Body, Trim, Accent/Door

**Landscaping:**
- _ Complete ARC Application
- _ Pictures of existing conditions to be altered, changed and/or modified
- _ Copy of lot plan showing proposed plant material, quantity, gallon size and location

**Porch/Patio/Awnings/Screen enclosures:**
- _ Complete ARC Application
- _ Copy of Lot Plan Showing Location of proposed addition with dimensions
- _ Contractor plans, include scaled drawing showing elevation including length, width, and height of addition
- _ Type of Materials to be used
- _ Color/Finish

**Pool:**
- _ Complete ARC Application
- _ Pictures of existing conditions to be altered, changed and/or modified
- _ Copy of Lot Plan showing planned location and dimensions
- _ Contractors plans, including scaled drawing showing dimensions of pool and decking
- _ Material and color of decking
- _ Location of pool equipment and material used to hide from view (i.e. fencing, shrub material)

**All Other Request:**
- _ Complete ARC Application
- _ Pictures of existing conditions to be altered, changed and/or modified
- _ Copy of Lot Plan showing planned location and dimensions
- _ Contractors plans, including scaled drawing showing dimensions

<div style="text-align:center">To Be Completed By Management Company</div>

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Date Received _____
_____ Homeowner in good standing with HOA
_____ All requested materials and data received
_____ Application reviewed and understood

HOA Recommendation: _____