

Southampton Owners Association BOD Meeting Minutes

May 2, 2018

The CAM Team Office

1008-120 Park Avenue

Orange Park, FL 32073

The President Dion James called the regular meeting of the Board of Directors of the Southampton Homeowners Association, Inc., to order at 6:04 p.m. in the CAM office at 1008 Park Avenue, Orange Park, FL. LAW 720.112(2)(c),F.S.

I. Roll Call:

- a. President – Dion James P
- b. Vice President – Keith Money P
- c. Secretary – Claudia Decurnou E
- d. Director-Vacant
- e. Director – Vacant

Liz O'Brien was present representing The CAM Team.
Homeowners John and Glenda Neff were present.

II. Approval of the Minutes:

Keith Money motioned to waive the reading and approve the May 2, 2018 Board meeting minutes and Dion James seconded. Motion passed unanimously.

III. Management Company Update:

a. Current Financial Report –

Popular Operating Account \$42,673.24

Popular Money Market Account \$22,740.64

Total Operating/Reserve Cash \$65,413.88

b. **Community Status/Violation Tracker** – Liz O'Brien presented the violation tracker. *Action Item-check and see why 1653 Dartmouth is in stage zero.*

c. **Collection Tracker** – The Collection Tracker and aging report were presented and discussed. *Action Items: Have Sean Murrell send liens to the following accounts: 1088, 1061, 1030. Check on Liens for 1023 and 3158 and if still valid, more forward with NOIF.*

IV. Old Business:

- a. **Irrigation System Upgrade (Bulletin Board):** Set up meeting with Greenway and Keith and Dion to discuss-Monday May 7th at 4 p.m.
- b. **Camera at (bulletin board)** Dion reported that the QR scan is not working. Action Item: Ask Scott to text Dion so they can have a phone call regarding set-up.
- c. **Spring Planting**-This will be addressed at the meeting with Greenway on Monday May 7th.
- d. **Yard of the Month**-Liz O'Brien provided the gift card to be given to the May Yard of the month.
- e. **National Night Out**-Tabled since Claudia Decurnou was not present.

V. New Business

a. Lights at Entrance Sign: *Action Item: talk to Almsgiving about getting taller lights that won't be as easily damaged by the landscapers. Talk to Greenway about trimming the plants at the entrance sign.*

b. Lights along College (increasing wattage)-Action Item-talk to Todd about covering the higher lights since the new lights are not as bright as the higher ones.

VI. Committees:

a. ARC

- 1793 Dartmouth Drive: Roof-application approved as submitted.
- 2016 Frogmore-Shed application approved with condition there is not already a shed on the property.
- 1687 Dartmouth Drive: Roof- need sample showing single color
- 1632 Dartmouth-Fence approved as submitted.

b. Welcome Committee - One new move-in since last meeting-1786 Dartmouth.

c. Rules and Docs –No report.

d. Community Website – *Action Item: Get the January, February and March 2018 minutes uploaded.*

VIII. Homeowner Forum: Mrs. Neff reported that the tree at 1786 Dartmouth in the backyard is starting to interfere with her fence and becoming a safety hazard. *Action Item: Management will send a notice to 1786 Dartmouth to trim the tree and will let 1790 Dartmouth know if they hear anything.*

VII. Adjournment: The meeting was adjourned at 7:15 p.m.

The next meeting will be held June 6, 2018 at 6:00 P.M. at The CAM Team.