

**Southampton Owners Association BOD Meeting Minutes**

**December 13, 2017**

**The CAM Team Office**

**1008-120 Park Avenue**

**Orange Park, FL 32073**

The President Dion James called the regular meeting of the Board of Directors of the Southampton Homeowners Association, Inc., to order at 5:30 p.m. in the CAM office at 1008 Park Avenue, Orange Park, FL. LAW 720.112(2)(c),F.S.

**I. Roll Call:**

- a. President – Dion James P
- b. Vice President – Keith Money P
- c. Secretary – Claudia Decurnou E
- d. Director-Vacant
- e. Director – Vacant

Liz O'Brien was present representing The CAM Team.

No homeowners were present.

**II. Approval of the Minutes:**

Keith Money motioned to approve the August 2<sup>nd</sup> Board meeting minutes and Dion James seconded. Motion passed. Keith motioned to approve the November 1<sup>st</sup> minutes with one correction. Dion James seconded and the motion passed.

**III. Management Company Update:**

**a. Current Financial Report –**

Popular Operating Account \$26,984.54

Popular Money Market Account \$21,294.78

Total Operating/Reserve Cash \$48,279.32

b. **Collection Tracker** – The Collection Tracker and aging report were presented and discussed. Action Item: Have attorney reach out to At Homes for Rent for STHP 1088 and to the lender of account STHP1023.

c. **Violation Tracker** – The Violation Tracker was presented.

d. **Community Status** – The neighborhood looks good and there are lots of Christmas lights up.

**IV. Old Business:**

- a. **2017 Projects** (Lights along College) Action Item: Talk to Todd Jolly for a status update.
- b. **Irrigation System Upgrade (Bulletin Board)** The Board would like more information on the scope of work.

- c. **Camera at (bulletin board)** The Board will meet with Scott from Matthews Technologies on Monday the 11<sup>th</sup> at 4 p.m.
- d. **2018 Budget**-Keith Money motioned to approve the 2018 Proposed Budget and Dion James seconded. Motion passed.
- e. **Holiday Decorating Contest**-Liz O'Brien gave the gift cards for the contest to Keith Money.

**V. New Business**

- a. None

**VI. Committees:**

- a. **ARC** – All ARC applications have been approved.
- b. **Welcome Committee** - No Report.
- c. **Rules and Docs** –Still looking for volunteers to help with this task after the 1<sup>st</sup> of the year.
- d. **Community Website** – Update with August 2<sup>nd</sup> and November 1<sup>st</sup> minutes.
- e. **Yard of the month** – This will resume in May 2018

**VII. Adjournment:** The meeting was adjourned at 6:50 p.m.

**The next meeting will be held January 3, 2018 at 5:30 P.M. at The CAM Team.**