

**Southampton Home Owners Association
Meeting Minutes
Wednesday April 8, 2015**

The President Dion James, called the regular meeting of the board of directors of the Southampton Homeowners Association, Inc., to order at 6:30 p.m. in CAM offices at 1008 Park Avenue, Orange Park, FL IAW 720.112(2) (c), F.S.

I.

Roll Call

- | | | |
|----|------------------------------|---------|
| a. | President - Dion James | P |
| b. | Vice President - Keith Money | P |
| c. | Secretary - Teresa Garraway | Excused |
| d. | Director - Frances Watson | P |
| e. | Director | Vacant |

Also present was property manager Mrs. Linda Woods.

II. Reading of the Minutes: Dated March 2015.

A motion was made by Mr. Money and second by Mrs. Watson to table reading of the minutes for February and March until next meeting. None opposed the motion carried.

III. Property Manager's report

A. Financial Report

Mrs. Woods presented Southampton's financials. The balances of the accounts controlled by Southampton HOA as of March 31, 2015 totaled \$ 43,001.70.

Popular Operating Accounts.....\$28,386.45

Popular Money Market Accounts.....\$14,614.85

Mr. James commented on the e-mail from CAM addressing the Comcast bill. Mrs. Woods explained we were credited for the down time back in October.

B. Collection Tracker

Mrs. Woods explained to the board that we are on track to achieve our goal for the year.

A motion was made by Mr. Money and second by Mrs. Watson to accept the recommendation of the management company to take action on the noted properties from the collection tracker for the month of April 2015. None opposed motion carried.

C. Violation Tracker

All the board members are happy to see people out making improvements to their properties. The board would like to remind everyone that trees or other plants growing on or into the fence along college drive need to keep them trimmed so they do not damage the fence.

D. Community Status

Mrs. Woods stated she drove the community yesterday and although some lawns look better then others; she feels the overall presence of the community looks good.

IV. Old Business

A. Yard of the Month

All the information has been sent out to the homeowners. Mr. James is working to have companies donate money or gift cards for the winners.

B. Bulletin Board

Stone pavers were placed in front of the bulletin board to make it more accessible.

C. Sprinkler system at Island

The island has a large amount of water running even with the system turned off. Mrs. Woods said she will have some one look at the entire system to ensure everything is operating normally.

D. Spring planting

The board was extremely happy with the plant selection for the spring planting. Mrs. Watson discussed with Cutshall trimming of the rose bushes to ensure they do not interfere with the lighting system. Cutshall has been informed to keep the roses at the entrance trimmed so they do not interfere with the flood lights.

D. Comcast Credit

Mrs. Woods reminded the board about an e-mail she sent concerning Comcast crediting our account due to the cable installation back in October.

V. New Business

A. Yard of the Month Committee

The committee for yard of the month has two homeowners agreed to participate. The board is searching for a third member.

B. Web Page

The board asked CAM who controlled the web page? Mrs. Wood replied Mr. Skinner handled the web page and controlled all input for it. Mrs. Woods explained the page is up-to-date.

C. Trees

Mr. James inquired about tree removal on College Dr. Mr. Money informed him that according to Cutshall some of them on that section

of road are late bloomers and may appear to be dead. Mrs. Woods stated that any dead tree on that section of road is the HOA's responsibility.

VI. Committee Reports

A. ARC Committee

2886 Southampton Dr. Approved.

B. Welcome Committee

No new homeowners

C. Covenants and By-Laws Committee

The rules and documents committee discussion has been tabled until next meeting.

VII. Adjournment: Next meeting scheduled for May 6, 2015, 6:30 p.m. in the CAM offices at 1008 Park Avenue, Orange Park, Fl. There being no further business meeting was adjourned at 7:50 p.m.

*Approved
Dion James*