

Southampton Community Association, Inc.

Board of Directors Meeting Minutes

Tuesday, April 04, 2011

The President, Dion James, called the regular meeting of the Board of Directors of the Southampton Community Association, Inc., to order at 6:35 p.m. in CAM offices at 1008 Park Avenue, Orange Park, Fl. IAW 720.112(2) (c), F.S.

I. Roll call:

- a. President – Dion James X
- b. Vice President – Jim Dowling X
- c. Secretary/Treasurer – Keith Money X
- d. Director – Fran Watson X
- e. Director – Ray Potts X

Also present was Linda Woods, Southampton Community Association Manager.

II. Reading of Minutes: Date for Tuesday, March 01, 2011.

Corrections: Change addresses 1773 Dartmouth to 2823 Southampton Drive. Keith read the minutes, Fran Watson asks about the signs at the entrance; Jim Dowling informed her that it was against the by-laws and county code. Ray Potts ask about clay county commissioners approving Minutes and Linda Woods said she will check on that. Dion James asks for a motion to accept Minutes.

Motioned by: Jim Dowling

Second by: Ray Potts

None opposed and motion carried.

Dion James asked for Reading of the Minutes from the Special meeting conducted on March 08, 2011 so they can be entered in the records of Southampton. Keith Money read the minutes. No corrections. Dion James asks for a motion to accept.

Motioned by: Ray Potts

Second by: Fran Watson

None opposed and motion carried.

III .Reading of Treasurer Report:

Linda Woods did not give a treasure report due to the turn over being conducted with APM. She informed the Board that once the turn over of the financials was complete, she would be able to give them a full report. Dion ask when did she anticipate being able to present that to the Board. Linda said it all depended on the turn over from APM. She would like to at the next Board meeting pending turn over. Dion suggested to table the report until Linda can present the results from the turn over.

IV. Unfinished Business:

- a) **Title:** 2862 Southampton Dr Arch report.
The homeowner submitted the survey and all requirements have been completed. The Arch report was approved
- b) **Title:** 2010 Frogmore Drive Arch report
Linda received an updated survey for 2010 Frogmore and all requirements have been completed. The Arch report was approved

V. New Business:

- a) **Title:** New Management Company.
Dion James extended a welcome on behalf of the Southampton Homeowners to Mrs. Linda Woods and the rest of the RE/MAX CAM Team. Mrs. Woods thanked the Board for the opportunity to serve the people of Southampton. Linda informed the Board it would be best to all concerned that she now handles all communications between the HOA board and APM. Linda requested that Dion send an e-mail to Dave Rogers at APM and direct he not sign any new contracts with any organization on the behalf of Southampton. He will consult with Linda before signing any checks or any financial dealing associated with Southampton. His contract was terminated with Southampton on March 31, 2011. Mrs. Linda Woods now handles all financials dealings for Southampton Homeowners Association. Fran asks about the Southampton Seal stamp and Linda said Dave will turn that over to with all the other documents if he has one. Fran inquired if the Board will still pay APM management fee for the month of April. Dion responded no.
- b) **Title:** Entrance light
Fran informed the board that the north side of the entrance sign light is not working.
- c) **Title:** Web-site
Jim motioned that the Board consider a web-site constructed by the CAM Team. Fran second.

1) Discussion

Jim proposed that the board consider hiring CAM Team to construct a web-site that they will monitor and maintain. Linda revealed that the web site will post information about the community. The Covenants & Restriction, By-laws, Minutes, Rules and Policies can be posted also. Any thing that will be happening in the development will be posted on this site. Linda will be sending the Board some samples and what they offer. The cost will be \$350.00 to start up the site and \$50.00 a month to maintain and up-date the site. Ray was concerned about the cost, pending the turn over with APM. Jim recommended we look at the samples and can make a decision after the turn over with APM. Decision, none opposed.

d) Title: Garage sale sign.

Fran made a motion for the Board to consider a garage sale sign/banner to hang over either the north side or the south side of the front Southampton sign. Jim second.

1) Discussion:

Fran volunteered to research the banner for size and cost to build one. Dion suggested we revisit this issue in June after Fran a complied the data requested. Decision none apposed.

VII. Adjournment: Next meeting was scheduled for Tuesday, May 10, 2011, 6:30 P.M. in the offices of CAM at 1008 Park Avenue, Orange Park, Fl. There being no further business Dion called for a motion to adjourn; a motion to adjourn was made by Jim Dowling. Meeting was adjourn at 9:00 p.m.